

## **WENTZVILLE R-IV SCHOOL DISTRICT**

### **Position Description**

**Position Title:** Reading Interventionist  
**Reports To:** Building Principal

#### **SUMMARY**

Provides individual and small group instruction in the area of reading to elementary-aged students eligible to receive intervention services at the direction of the Teaching & Learning department and/or building principal.

#### **QUALIFICATIONS/REQUIREMENTS**

Master's Degree with Reading Certification. Knowledge of current educational principles, best practices, and procedures in ELA. Knowledge of education resource requirements pertaining to ELA instruction. Excellent problem solving, interpersonal, written, and oral communication skills. Excellent organizational skills. Skills in strategic planning, professional learning planning, implementation, and coordination of support with classroom teachers. Four years of teaching experience preferred.

#### **ESSENTIAL JOB DUTIES**

- Provide reading instruction in a small group or individual setting for students.
- Instruction may take place in the classroom (push-in) or outside of the classroom (pull-out) based on the needs of students.
- Monitor and report student progress on identified skills to the classroom teacher, building principal, and Teaching & Learning.
- Communicate with parents often to report on progress and areas needing continued work and attention.
- Motivate students by using creative, engaging lessons.
- Create an environment of high interest where students are excited about learning.
- Assists classroom teachers with improving techniques for instruction and improving overall student achievement.
- Works collaboratively with the Teaching & Learning department to support the implementation of district ELA curriculum, provide professional learning opportunities, and support student achievement.
- Analyzes data to support the existing curriculum and instructional practices to improve student achievement.
- Demonstrates the ability to analyze and utilize current research.
- Provides instructional strategies and various tools to aid the instructional process.
- Models and supports ELA best practices.
- Demonstrates effective administrative skills, communication skills, organizational skills, problem-solving skills, and decision-making skills.
- Demonstrates positive, professional relationships with district personnel, parents, and the community.

**ESSENTIAL JOB DUTIES (cont'd)**

- Demonstrates a sense of professional responsibility through networking with other districts and professional organizations.
- Works collaboratively to ensure student success.

**OTHER DUTIES AND RESPONSIBILITIES**

Performs other appropriate school-related duties as assigned.

**ADA COMPLIANCE**

The essential functions contained in this job description are in compliance with the Americans with Disabilities Act (ADA) and are not an exhaustive list of the duties performed for this position. The additional duties and responsibilities listed are performed by the individuals currently holding this position and additional duties may be assigned when appropriate.

**TERMS OF EMPLOYMENT**

Salary and work year to be in accordance with the current salary schedule and District Policies. Days employed in excess of the established work calendar shall be payable at the employee's regular daily rate.

**EVALUATION**

Performance in this position will be evaluated annually in accordance with provisions of the Board's policy on evaluation of certificated personnel.