

WENTZVILLE R-IV SCHOOL DISTRICT

Position Description

Position Title: Board Certified Behavior Analyst
Reports To: Director of Early Childhood Special Education

SUMMARY

Assists with ongoing assessment of students who present with many of the features commonly associated with an Autism Spectrum Disorder, creates programs derived from that assessment, and monitors the implementation of the program to ensure fidelity and IEP goal progress.

QUALIFICATIONS/REQUIREMENTS

- Minimum of a Master's Degree
- BCBA Certification required
- Knowledge of state standards, state and federal regulations and laws; subject matter content and assessment strategies; and curriculum and instruction best practices
- 2 or more years of experience as a Board Certified Behavior Analyst preferred
- Experience at the Early Childhood level preferred
- Experience with Early Start Denver Model (ESDM) and Verbal Behavior Therapy preferred

ESSENTIAL JOB DUTIES

- Assists with ongoing assessment, creates individualized programs derived from that assessment, and monitors the implementation of the program to ensure fidelity and IEP goal progress.
- Coordinates the efforts of the various staff members within the classrooms.
- Helps coordinate the transition of self-contained students to less restrictive placements within the building and will be instrumental in the transition of Early Childhood students to the Elementary level.
- Facilitates training and planning for various staff members and will serve as a continued resource.
- Properly applies assessment instruments.
- Analyzes data and make decisions based on that data.
- Develops instructional and behavioral interventions.
- Coordinates with multidisciplinary team members to ensure fidelity of instruction.
- Participates in vertical teaming to facilitate the transition of students to elementary school.
- Prepares and maintain accurate records.
- Conducts meetings with parents and/or staff.

OTHER DUTIES AND RESPONSIBILITIES

Performs other duties as assigned by the Director of Early Childhood Special Education.

ADA COMPLIANCE

The essential functions contained in this job description are in compliance with the Americans with Disabilities Act (ADA) and are not an exhaustive list of the duties performed for this position. The additional duties and responsibilities listed are performed by the individuals currently holding this position and additional duties may be assigned when appropriate.

TERMS OF EMPLOYMENT

Salary and work year to be in accordance with the current salary schedule and District Policies. Days employed in excess of the established work calendar shall be payable at the employee's regular daily rate.

EVALUATION

Performance in this position will be evaluated annually in accordance with the provisions of the Board's Policy on evaluation of certified personnel.