

Wentzville R-IV School District
Position Description
Locator: 2.22

Position Title: Parent Educator (Parents as Teacher Program)

Reports To: Parents As Teachers Coordinator/Assistant Superintendent for Curriculum and Instruction

SUMMARY

To train parents of preschool children (ages 0-5) to provide life experiences for their children which foster intellectual emotional, and psychological growth needed for later success in school.

QUALIFICATIONS/REQUIREMENTS

The Parent Educator shall have completed a Parents As Teachers training program. A Bachelors degree in education or a related area is required.

ESSENTIAL JOB DUTIES

- Plans and Implements personal family visits.
- Participates in recruitment activities.
- Conducts screening activities.
- Participates in group meetings.
- Maintains accurate records of home visits.
- Reports on screening results to Coordinator that warrant referral.
- Supervises children in play activities at scheduled times.
- Fosters positive, supportive relationships between parents and the school community.
- Seeks professional growth opportunities in early childhood education.

OTHER DUTIES AND RESPONSIBILITIES

Performs other appropriate duties as assigned by the Parents As Teachers Coordinator and/or the Assistant Superintendent for Special Services.

ADA COMPLIANCE

The essential functions contained in this job description are in compliance with the Americans with Disabilities Act (ADA) and are not an exhaustive list of the duties performed for this position. The additional duties and responsibilities listed are performed by, the individuals currently holding this position and additional duties may be assigned when appropriate.

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TERMS OF EMPLOYMENT

Salary and work year to be in accordance with current pay plan and District policy

EVALUATION

Performance in this position will be evaluated annually in accordance with District policy on evaluation of support staff.