



# ROADMAP TO REOPENING PLAN

*This plan is likely to change as more information becomes available and as we continue to follow the latest guidance from public health officials. We will notify parents, staff, and the community when we update plans.*

*Revised October 2020*



# OVERVIEW

The Wentzville School District is committed to the health and safety of our students, staff, and community. Since the WSD closed in March, all five school districts in St. Charles County have been working closely together to develop practical responses to the challenges that have been presented. St. Charles County Director of Public Health Demetrius Cianci-Chapman has been very gracious with his time to weigh in and offer guidance as we have worked to develop our plan. In the WSD, the administrative team has been working throughout the summer and fall in collaboration with staff and stakeholders to develop, implement, and tweak a plan that is feasible and effective in the midst of a pandemic.



Our goal continues to be to provide high-quality instruction and learning opportunities in a clean and safe environment for students and staff. Parents were given a choice at the end of July to choose an in-person option or the WSD Virtual Academy. On August 5, we announced that the District would begin the school year at LEVEL 2: Blended Learning for those who chose the in-person option. On September 17, the Board of Education voted to move to LEVEL 1: In-person (full five days a week) beginning October 19. This plan was revisited and updated based on current conditions, as well as staff and parent feedback since the first day of school. Beginning October 19, the WSD will be requiring students in grades pre-k through 12 and all staff members to wear face coverings when social distancing is not feasible.

We understand that this pandemic has caused varying levels of apprehension and numerous challenges for all of us to work our way through. In the WSD, the scope of those challenges is only compounded by the size of our buildings and our historic growth. With your continued patience, flexibility, and feedback, I am confident we will effectively work together to ensure the safety and well-being of our students, staff and community.

Curtis Cain, Ph.D.  
Superintendent

# WSD Learning Options

## Option 1\*



### In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Blended Learning

Students attend in-person two days a week and attend virtually three days a week.



### Virtual Learning

All students attend virtually in the case of a school or district closure.

*\*The District will determine the level of learning in conjunction with local health officials.*

## Option 2



Students who select full virtual learning must remain enrolled for at least a full semester.



*NOTE: Virtual Academy enrollment occurred in July and August. We are not currently enrolling students in the WSD Virtual Academy.*

# Option 1 Learning Levels



### In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Blended Learning

Approximately 1/2 of students attend in-person two days a week and attend virtually three days a week.



### Virtual Learning

All students attend virtually in the case of a school or district closure.



*\*The District will determine the level of learning in conjunction with local health officials.*



# Option 1: In-person Learning

All grade levels attend in-person with health and safety precautions in place. Details of what that looks like are outlined on the following pages by Parents as Teachers, early childhood, elementary, and secondary levels. The level may need to change at any time based on the rate of transmission in our community and the guidance from local health officials. Any changes to the level of learning will be communicated with families and the community with as much lead time as possible.



# Option 2: WSD Virtual Academy



The WSD Virtual Academy is very different than the extended school closure virtual learning students experienced in the Spring of 2020. The WSD Virtual Academy will include:

- A full course schedule for all students,
- A full day of instruction,
- Class assignments and/or learning activities,
- A structured schedule that students will be expected to adhere to daily,
- Grading & assessment practices consistent with in-person learning,
- Required attendance for live instruction sessions
- Younger students will need support at home to participate

Elementary (Grades PreK-6) will be enrolled in the WSD Virtual Academy with a WSD Virtual teacher who will serve as their “homeroom” and core curriculum instructor.

Secondary (Grades 7-12) will be enrolled in a combination of Fuel Education, Launch, and WSD Virtual courses, which will be facilitated by various Missouri certified teachers.

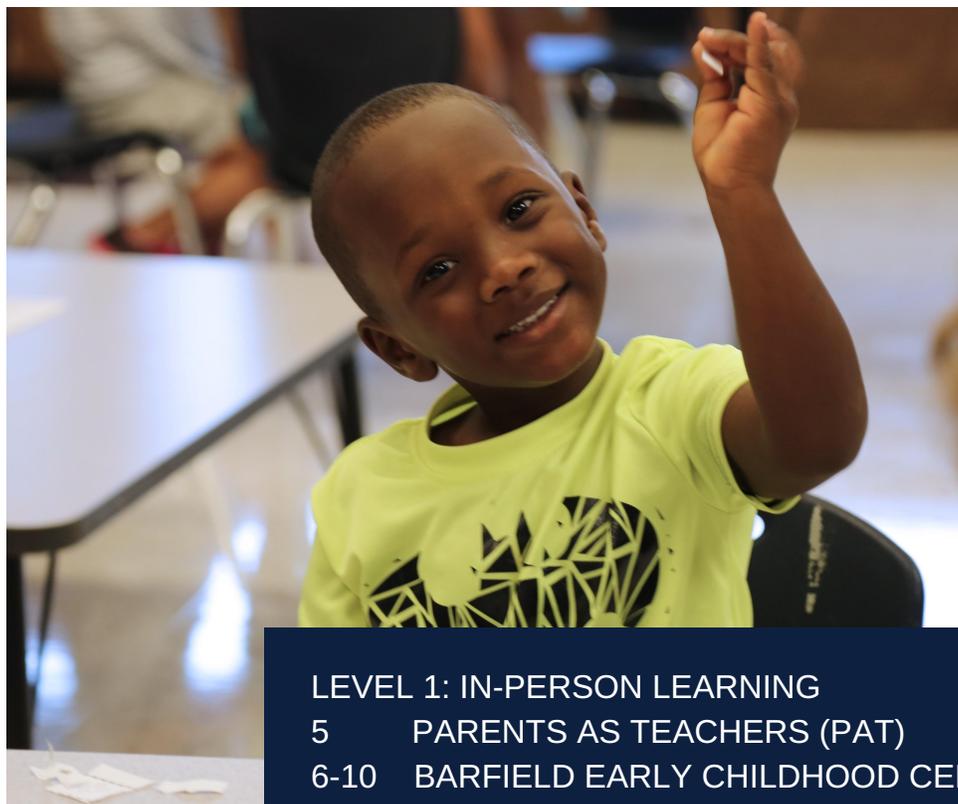
\*The VA is no longer accepting new enrollments.

*To enroll in the WSD Virtual Academy, students will be automatically enrolled for a full academic year.*

***Enrollment changes can only be made at the end of a semester by those currently enrolled in the VA. If you choose to enroll your student for the first semester, they will remain enrolled until at least the end of that semester.***



# TABLE OF CONTENTS



## LEVEL 1: IN-PERSON LEARNING

- 5 PARENTS AS TEACHERS (PAT)
- 6-10 BARFIELD EARLY CHILDHOOD CENTER
- 11-18 ELEMENTARY K-6
- 19-26 SECONDARY 7-12

## LEVEL 2: BLENDED LEARNING

- 27 PAT & BARFIELD EARLY CHILDHOOD CENTER
- 28-29 ELEMENTARY K-6
- 30 SECONDARY 7-12

## LEVEL 3: VIRTUAL LEARNING

- 31-32 ALL GRADE LEVELS

- 33 MENTAL HEALTH PLAN
- 34 WORKGROUPS
- 35 RESOURCES



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### In-person Home Visits

- A traditional reopening of the PAT program with in-person visits.
- Check-ins with the parent will include the CDC recommended questions regarding health.
- Outside supplies will be limited. Parent Educators will be partnering with families to have supplies ready for the visit, including a favorite book.
- Parents Educators will wear masks visiting parents in the home environment.
- Families who decline in-home visits will be encouraged to participate in virtual/phone visits.



### In-person Screenings

- A traditional opening of the PAT program with in-person screenings in the office and preschool/daycares.
- Check-ins with the parent and facility will include the CDC recommended questions regarding health.
- PAT will check-in with the facility to get a copy of their protocol for health and safety.
- Parents Educators will wear masks visiting parents in the home environment.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Personal Protective Equipment

Students are required to wear a face covering in Barfield Early Childhood Special Education Center when social distancing is not feasible. Teachers and staff will be required to wear face coverings when social distancing is not feasible.

Nurses and clinic staff will wear face coverings and other protective gear as necessary. They will follow the [National Association of School Nurses Guidance for Healthcare Personnel on the Use of Personal Protective Equipment \(PPE in Schools During COVID-19\)](#).

All front offices will have plexiglass partitions.



### Hand Washing

We will schedule hand washing breaks and we will encourage hand washing throughout the day. We will also supply hand sanitizer in every classroom. Students and staff members must wash hands or use hand sanitizer before and after meals and outdoor play. Teachers will guide students on proper hand washing. Hand washing and hygiene signs will be placed in student restrooms.



### Outdoor Play

Students will wash hands before and after going outside. Staff will encourage social distancing when possible. Masks may be removed if/when students are physically distancing. We will schedule times to allow for smaller groups of students to play throughout the day. We will sanitize outdoor equipment daily.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Health Services

Our clinic and school staff request an open line of communication between home and school regarding any possible COVID-19 exposure or symptoms. Please contact the nurse directly and as soon as possible if your child or family has been exposed.

Three spaces will be utilized for nursing services: mobile well-clinic on a cart with a screen (meds, glucose checks, etc), sick clinic in standard nurse's office, and a separate nebulizer room (with proper ventilation).

Self-care kits will be provided for each learning space for basic/minor needs.

In the event of a positive COVID-19 case, the District will collaborate with and follow the guidance of St. Charles County Department of Public Health. Students and staff are asked to self-screen at home prior to coming to school each day. Students exhibiting symptoms of illness should not attend school and parents should consult their healthcare provider and follow CDC considerations regarding their return to school.

Symptoms of COVID-19, as currently defined by CDC, include:

- Fever or chills
- Cough/Shortness of breath or difficulty breathing
- Fatigue/Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

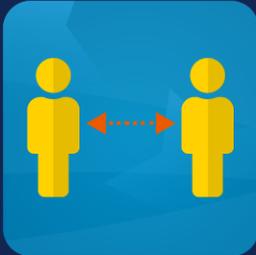
If a parent is reporting an absence with symptoms, notes will be taken by the main office. Students who enter the sick clinic with symptoms are required to wear a mask. Students who meet the criteria to be sent home ill will remain in the clinic until someone arrives to pick them up. Please plan ahead so that sick students can be picked up from school within one hour, if possible. Students will remain home from school until they are symptom free for at least 24 hours after last receiving medication. Upon return to school, we ask that students check in with the nurse prior to returning to class.

Nebulizer treatments will only be provided in the case of an emergency. Routine nebulizer treatments will not be possible, and alternate methods of care should be discussed with your pediatrician prior to the start of the school year.

## 1 LEVEL

### LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



#### Physical Distancing

- Students traveling in the hallway will be encouraged to socially distance when possible.
- Hallways will have clear directions posted to eliminate close interactions.
- Classrooms will be set up to allow for as much social distancing as possible. Students will be seated in various arrangements with spacing provided when possible.
- All-school assemblies and building-wide presentations will not occur.



#### Food Service

- All snacks will be served to students in the classroom.
- Half of the students will be served while the other half are seated for carpet time.
- Tables and chairs will be sanitized before/after each group.
- Outside treats, provided by staff or families, are not permitted.



#### Instruction

- Learning activities will include whole group, small group, and individual instruction.
- Engaging, meaningful tasks will be provided.
- Field trips will be suspended for the 2020-2021 school year.

## 1 LEVEL

### LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



#### Special Education

- Case managers will be the main point of contact for students receiving Special Education services.
- Services will be provided in a pull-out/push-in model as needed.
- All parents will be contacted prior to movement to Level 1.



#### Transportation

- Bus routes/services will continue to be provided.
- Students are required to wear face coverings.
- Bus drivers and aides will wear masks when social distancing is not feasible.
- We will open windows when possible.
- Pick-up/Drop-off procedures will be adjusted to accommodate an increase in families utilizing this option. Individual buildings will provide these plans to families.
- Students will wash their hands at home, before entering the bus.
- Students will have assigned seating, and family members will sit together whenever possible.
- Social distancing will be encouraged at bus stops, when possible.



#### Facilities Use

- As a safety precaution, we are not yet opening our indoor facilities for use by outside groups. We will reevaluate this decision as public health guidelines evolve.

## 1 LEVEL

### LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Cleaning

- Classrooms will be cleaned daily.
- Classroom materials, supplies, and shared learning devices will be sanitized regularly.
- Nurses will clean and sanitize student cots between sick student visits.
- Clinics will be deep cleaned and disinfected nightly.
- All staff will be trained to properly clean and sanitize surfaces.
- Buildings and buses will be disinfected on a regularly scheduled basis.
- Sanitation procedures will take place between routes on all buses.



### Visitors

- Visitors will need to complete a health screening questionnaire upon arrival.
- All visitors will be required to wear face coverings when entering district buildings and schools.
- Visitors dropping a student for itinerant services or evaluations may not stay in the building; staff will call them when services/evaluation are complete.
- Required meetings such as IEP/504s will retain the option to meet virtually. If meeting in person, all attendees must be socially distanced.
- Visitors will not be allowed in classrooms for parties or events.
- Contracted District partnerships will continue to collaborate in buildings.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Personal Protective Equipment

Students in Pre-k through 12th grade and staff will be required to wear face coverings when social distancing is not feasible.

Nurses and clinic staff will wear face coverings and other protective gear as necessary. They will follow the [National Association of School Nurses Guidance for Healthcare Personnel on the Use of Personal Protective Equipment \(PPE\) in Schools During COVID-19](#).

All front offices will have plexiglass partitions.



### Hand Washing

We will schedule hand washing breaks and we will encourage hand washing throughout the day. We will also supply hand sanitizer in every classroom. Students and staff members must wash hands or use hand sanitizer before and after meals and recess. Teachers will guide students on proper hand washing. Hand washing and hygiene signs will be placed in student restrooms.



### Recess

We will participate in one 20-minute state-mandated recess. Students will wash hands before and after going outside. Staff will encourage social distancing when possible. We will schedule times to allow for smaller groups of students to play throughout the day. Masks will be worn when social distancing is not possible. Regular cleaning of recess equipment will occur.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Health Services

Our clinic and school staff request an open line of communication between home and school regarding any possible COVID-19 exposure or symptoms. Please contact the nurse directly and as soon as possible if your child or family has been exposed.

Three spaces will be utilized for nursing services: mobile well-clinic on a cart with a screen (meds, glucose checks, etc), sick clinic in standard nurse's office, and a separate nebulizer room (with proper ventilation).

Self-care kits will be provided for each learning space for basic/minor needs.

In the event of a positive COVID-19 case, the District will collaborate with and follow the guidance of St. Charles County Department of Public Health. Students and staff are asked to self-screen at home prior to coming to school each day. Students exhibiting symptoms of illness should not attend school and parents should consult their healthcare provider and follow CDC considerations regarding their return to school.

Symptoms of COVID-19, as currently defined by CDC, include:

- Fever or chills
- Cough/Shortness of breath or difficulty breathing
- Fatigue/Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

If a parent is reporting an absence with symptoms, notes will be taken by the main office. Students who enter the sick clinic with symptoms are required to wear a mask. Students who meet the criteria to be sent home ill will remain in the clinic until someone arrives to pick them up. Please plan ahead so that sick students can be picked up from school within one hour, if possible. Students will remain home from school until they are symptom free for at least 24 hours after last receiving medication. Upon return to school, we ask that students check in with the nurse prior to returning to class.

Nebulizer treatments will only be provided in the case of an emergency. Routine nebulizer treatments will not be possible, and alternate methods of care should be discussed with your pediatrician prior to the start of the school year.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Physical Distancing

*In K-6 classrooms, every best effort will be made to maintain stable groups (children will remain in one classroom for learning, with some exceptions as noted below). There will be ample time for children to use the restroom and be outside with peers. Elementary teachers are very experienced in ensuring movement for children. A stable group is an individual's personal collection of people who have been in their 6-foot perimeter (these are the people who they usually interact with).*

- Students will remain with their homeroom class as much as possible.
- Classrooms will be set up to allow for as much social distancing as possible. Students will be seated in various arrangements with spacing provided when possible.
- Students will have assigned seats.
- 6th grade students will remain in their classroom to receive core instruction and travel to elective classes.
- Regular restroom breaks will be scheduled to minimize the number of students in the hallway.
- School-wide assemblies and building-wide presentations will not occur; smaller gatherings limited to grade levels or smaller may occur when necessary. Appropriate distancing will be encouraged.
- Due to the lack of social distancing in the hallways, masks are required for all students when social distancing is not feasible.



### Drinking Fountains

Drinking fountains will be used to refill water bottles only. All students need to bring a water bottle labeled with their name to school each day. Paper cups will be provided for students who do not have a water bottle.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Instruction

- Grade level curriculum will be modified to account for time lost during our spring extended school closure.
- Frequent assessment of individual skills will occur, both formally and informally, to ensure we are meeting the needs of each individual learner.
- Whole group, small group, and individual instruction will occur.
- Shared materials such as science tools, etc. will be sanitized between uses.
- Explicit guidance and instruction in the area of digital competency will be provided to prepare for possible extended closures.
- Field trips will be suspended for the 2020-2021 school year. Fifth grade camp will be moved to the spring.



### Special Area Classes

- Students will remain in their homeroom, and special area teachers will travel to the classroom for instruction.
- Sixth graders will travel to electives, which will be held in classrooms and other spaces in the building depending on the elective.
- Students will have limited access to shared supplies. When supplies are shared, they will be cleaned and sanitized in between uses.
- PE classes will not combine classes and will utilize outdoor spaces and homeroom classrooms in addition to the gym, as needed.
- Library services will be provided in the classroom. Students will have access to books from the library to checkout in their classroom. Books will be sanitized between uses.

## 1 LEVEL

### LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



#### Intervention Services

- Students will receive intervention services in small groups in the intervention classroom, when possible.
- When needed, intervention services will push into the classroom.



#### Special Education

- Case managers will be the main point of contact for students receiving Special Education services.
- Services will be provided in a pull-out/push-in model as needed.
- All parents will be contacted prior to movement to Level 1.



#### Section 504

- 504 case managers and nurses will continue to monitor caseloads and identify students who are medically fragile. For the students identified, 504 teams will convene to conduct the appropriate meeting needed and determine if any changes are needed to the placement and/or plan. As is always the case, parents may request to reconvene the 504 team for any reason. New referrals for Section 504 may still be initiated following our typical process.



#### School Supplies & Belongings

- Students will utilize individual supplies as much as possible. There will be very limited community supplies this school year.
- Any supplies, tools, or learning devices that are shared will be cleaned between uses.
- Students will keep their belongings in assigned areas of the classroom.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Food Service

- When supervision allows, students will eat in their classrooms.
- Prepackaged food items and condiments will be served.
- Staff will be required to wear a face covering.
- We will utilize single-use paper products as much as possible.
- No pin pads will be used.
- Students will wash hands before and after meal service.
- There will be predetermined entrances and exits to the cafe.
- There will be assigned seating in the cafe.
- Classes coming into the cafe will be staggered to allow for fewer kids in line.
- Serving lines will be taped off with one entrance and exit for each line.
- There will be no self-serve items.
- A staff member will distribute juice and milk.
- Due to the limits on available space, visitors will not be allowed to eat lunch with students.
- Outside treats, provided by staff or families, are not permitted.



### Chautauqua Before & After Care

- The before and after care program will be provided to those who have enrolled in the program. Chautauqua will adhere to the guidance outlined in this plan.
- Spaces used in the school building for Chautauqua services will be sanitized before and after school.
- Enrollment will be based on staffing that allows for a 25:1 ratio.

# 1 LEVEL

## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Cleaning

- Classrooms will be cleaned daily.
- Classroom materials, supplies, and shared learning devices will be sanitized regularly.
- Nurses will clean and sanitize student cots between sick student visits.
- Clinics will be deep cleaned and disinfected nightly.
- All staff will be trained to properly clean and sanitize surfaces.
- Buildings and buses will be disinfected on a regularly scheduled basis.
- Sanitation procedures will take place between routes on all buses.



### Visitors

- Visitors will need to complete a health screening questionnaire upon arrival.
- All visitors will be required to wear face coverings when entering district buildings and schools.
- Visitors will remain near the front entrance and lobby of the building whenever possible.
- Required meetings such as IEP/504s will retain the option to meet virtually. If meeting in person, all attendees must be socially distanced.
- Visitors will not be allowed in classrooms for parties or events.
- Contracted District partnerships will continue to collaborate in buildings.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Transportation

- Bus routes/services will continue to be provided.
- Normal routes/services will be provided including outside placements and tutoring.
- Students grades pre-K-12 will be required to wear a face covering when social distancing is not feasible.
- All bus drivers and aides will wear a face covering when social distancing is not feasible.
- We will open windows when possible.
- Pick-up/drop-off procedures will be adjusted to accommodate an increase in families utilizing this option. Individual buildings will provide these plans to families.
- Students should wash their hands at home, before entering the bus.
- Drivers/aides will disinfect buses between routes.
- Buses will be sanitized daily.
- Social distancing will be encouraged at bus stops, when possible.
- All buses will utilize assigned seating with family members seated together when possible.



### Horizons

- Students will not attend Horizons Centers. Students will receive Horizons programming one day/week at their home school site.
- Horizons classes may be mixed grade levels. Students will attend lunch and special areas at their normal times with their homeroom classes.



### Facilities Use

- As a safety precaution, we are not yet opening our indoor facilities for use by outside groups. We will reevaluate this decision as public health guidelines evolve.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Personal Protective Equipment

- Students in grades pre-K through 12 and staff will be required to wear face coverings when social distancing is not feasible.
- All front offices will have plexiglass partitions.
- Nurses and clinic staff will wear face coverings and other protective gear as necessary. They will follow the [National Association of School Nurses Guidance for Healthcare Personnel on the Use of Personal Protective Equipment \(PPE in Schools During COVID-19\)](#).



### Hand Washing

- Teachers and staff will guide students on washing hands correctly.
- Students will be encouraged to wash hands frequently.
- Hand sanitizer pumps will be installed in every classroom.
- Hand washing and hygiene signs will be placed in student restrooms.



### Drinking Fountains

- Drinking fountains will be used to refill water bottles only.
- All students need to bring a water bottle to school each day.
- Paper cups will be provided for students who do not have a water bottle.



### Lockers

- Hallway lockers will not be used during the 20-21 school year.
- Students are encouraged to bring backpacks to carry supplies.
- Locker rooms will not be utilized at this time. Individuals needing special arrangements should reach out to their PE teacher.



### Facilities Use

- As a safety precaution, we are not yet opening our indoor facilities for use by outside groups. We will reevaluate this decision as public health guidelines evolve.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Health Services

Our clinic and school staff request an open line of communication between home and school regarding any possible COVID-19 exposure or symptoms. Please contact the nurse directly and as soon as possible if your child or family has been exposed.

Three spaces will be utilized for nursing services: mobile well-clinic on a cart with a screen (meds, glucose checks, etc), sick clinic in standard nurse's office, and a separate nebulizer room (with proper ventilation).

Self-care carts will be provided for students' basic/minor needs.

In the event of a positive COVID-19 case, the District will collaborate with and follow the guidance of St. Charles County Department of Public Health. Students and staff are asked to self-screen at home prior to coming to school each day. Students exhibiting symptoms of illness should not attend school and parents should consult their healthcare provider and follow CDC considerations regarding their return to school. Symptoms of COVID-19, as currently defined by the CDC, include:

- Fever or chills
- Cough/Shortness of breath or difficulty breathing
- Fatigue/Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

If a parent is reporting an absence with symptoms, notes will be taken by the main office. Students who enter the sick clinic with symptoms are required to wear a mask. Students who meet the criteria to be sent home ill will remain in the clinic until someone arrives to pick them up or they are able to leave campus. Please plan ahead so that sick students can be picked up from school within one hour, if possible. Students will remain home from school until they are symptom free for at least 24 hours after last receiving medication. Upon return to school, we ask that students check in with the nurse prior to returning to class.

Nebulizer treatments will only be provided in the case of an emergency. Routine nebulizer treatments will not be possible, and alternate methods of care should be discussed with your pediatrician prior to the start of the school year.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Physical Distancing

- Classrooms will be set up to allow for as much social distancing as possible. Students will be seated in various arrangements with spacing provided when possible.
- Face coverings will be required when students are in the hallways.
- Students will be discouraged from congregating in hallways, parking lots, and common areas.
- Unnecessary physical contact between students such as hand shakes, high fives, and hugs will be discouraged.
- Students will have assigned seats.
- School-wide assemblies and building-wide presentations will not occur; smaller gatherings limited to grade levels or smaller may occur when necessary. Appropriate distancing will be encouraged.
- Due to the lack of social distancing in the hallways, masks are required for all students when social distancing is not feasible.



### Instruction

- Content will be modified to account for time lost during our spring extended school closure.
- Frequent assessment of individual skills will occur, both formally and informally, to ensure we are meeting the needs of each individual learner.
- Whole group, small group, and individual instruction will occur.
- Explicit guidance and instruction in the area of digital competency will be provided to prepare for possible extended closures.
- Field trips will be suspended for the 2020-2021 school year. Co-curricular trips will be permitted with administrator approval.
- For music and band classes, students will be physically distanced as much as possible. Outside areas may be utilized to provide space for these classes.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Special Education

- Case managers will be the main point of contact for students receiving Special Education services.
- Services will be provided in a pull-out/push-in model as needed.
- All parents will be contacted prior to movement to Level 1.



### Section 504

504 case managers and nurses will continue to monitor caseloads and identify students who are medically fragile. For the students identified, 504 teams will convene to conduct the appropriate meeting needed and determine if any changes are needed to the placement and/or plan. As is always the case, parents may request to reconvene the 504 team for any reason. New referrals for Section 504 may still be initiated following our typical process.



### The Mind Development Center

In addition to following the District guidelines outlined for schools in Levels 1, 2, and 3, The Mind Development Center will collaborate with families to individualize services for the students they serve, and they will continue to serve as a resource for students and their families.



### School Supplies

Students are encouraged to bring learning materials such as paper, pencils, etc. to class daily. Community supplies will be limited.



### Performances

Parents and siblings of athletes and performers are able to attend performances; and masks are required when social distancing is not feasible.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Athletics & Activities

- Our procedures will change to meet current guidance and needs as we transition from one level to the next.
- Prior to participating in any phase of activity, students and parents must sign the COVID-19 waiver and bring it on the first day of participation.
- Social distancing is encouraged and should be followed as much as practical.
- All contact with our athletes is to be done under the supervision of a coach as arranged by the coach.
- Each day, prior to arriving on school grounds, each student, coach, or sponsor will need to complete a self-assessment at home.
- Each student, coach, and sponsor will have their temperature taken on-site each day before practice. If the temperature is at least 100.4 degrees, the individual will be sent home and they need to contact their supervisor or coach.
- Face coverings are required when social distancing is not feasible.
- Coaches and sponsors will provide time for students to wash hands throughout the practice, including during transition times from one drill to the next.
- Team drills can take place where players are less than 6 feet apart, but this should be minimized to brief one-on-one drills.
- Most of the practice should be conducted using physical distancing.
- All equipment used should be disinfected between individual uses (such as weights, helmets, bats, etc.).
- Locker rooms will be available to student athletes before and after school only.
- Only one student should be in a bathroom at any given time.
- All students should bring their own water source and a face covering.
- Students in small groups are preferable.
- Outdoor venues should be used whenever possible.
- Parents and siblings of athletes and performers are able to attend events.
- Seating clusters will be distanced 6 ft. apart in venues.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Athletics & Activities (*continued*)

- Any seating of students should be through the use of social distancing. This includes dugouts and team benches whenever students are sitting or resting.
- The weight room can be utilized with social distancing measures in place as much as possible. Athletes should wear face coverings, and numbers should be limited to 30 or less at a time. When social distancing is not possible, or an athlete is being spotted, face coverings should be worn at all times. All machines should be sanitized after each use by an individual athlete.
- Attendance records should be kept in the event that the Department of Public Health is required to conduct contact tracing.
- Carpools will be discouraged.



### Visitors

- Visitors will need to complete a health screening questionnaire upon arrival.
- All visitors will be required to wear face coverings when entering district buildings and schools.
- Visitors will remain near the front entrance and lobby of the building whenever possible.
- Required meetings such as IEP/504s will retain the option to meet virtually. If meeting in person, all attendees must be socially distanced.
- Visitors will not be allowed in classrooms for parties or events.
- Contracted District partnerships will continue to collaborate in buildings.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Food Service

- Food Service will include one-way traffic patterns for lines in the cafe.
- Serving lines will be taped off with one entrance and exit for each line.
- All self service in the serving line and all self-serve stations will be eliminated.
- Staff will be required to wear a face covering.
- We will utilize single-use paper products as much as possible.
- No pin pads will be used.
- Hand sanitizer will be available, and students will be encouraged to wash hands before and after meal service.
- There will be predetermined entrances and exits to the cafe.
- Staff will clean and sanitize area in between groups.
- When possible, additional dining spaces will be provided such as common areas, large open areas, outside areas, etc.
- Microwave use will be permitted, and sanitizing wipes will be provided.
- Outside treats, provided by staff or families, are not permitted.



### Pearce Hall - Alternative Center

In addition to following the District guidelines outlined for schools in Levels 1, 2, and 3, Pearce Hall - Alternative Center is dedicated to continuing to provide all the programs, therapies, and services that were available during the last school year, and they will continue to serve as a resource for students and their families.



## LEVEL ONE: In-person Learning

All grade levels attend in-person with health and safety precautions in place.



### Cleaning

- Classrooms will be cleaned daily.
- Classroom materials, supplies, and shared learning devices will be sanitized regularly.
- Nurses will clean and sanitize student cots between sick student visits.
- Clinics will be deep cleaned and disinfected nightly.
- All staff will be trained to properly clean and sanitize surfaces.
- Buildings and buses will be disinfected on a regularly scheduled basis.
- Sanitation procedures will take place between routes on all buses.



### Transportation

- Bus routes/services will continue to be provided.
- Normal routes/services will be provided including Lewis and Clark, outside placements, student work programs, athletic and activity trips, and tutoring.
- Students are required to wear a face covering when social distancing is not feasible.
- All bus drivers and aides will wear a face covering when social distancing is not feasible.
- We will open windows when possible.
- Pick-up/drop-off procedures will be adjusted to accommodate an increase in families utilizing this option. Individual buildings will provide these plans to families.
- Students will wash their hands at home, before entering the bus.
- Social distancing will be encouraged at bus stops, when possible.
- All buses will utilize assigned seating with family members seated together when possible.



## LEVEL TWO: Blended Learning

Approximately 1/2 of the students attend in-person learning two days a week and attend virtually three days a week.

*Level One practices and considerations will continue during Level Two in addition to the components listed below.*



### Instruction

- Classroom capacity will be at approximately 50%.
- Instruction will occur with social distancing required.
- Curriculum will be modified to account for a blended model.
- Students will be provided with learning activities, assignments, and some virtual instruction on the two days they are not present in school.
- Attendance is required and will be recorded on these days.
- One day a week will be fully virtual with required live instruction and attendance.
- Frequent assessment of individual skills will occur, both formally and informally, to ensure we are meeting the needs of each individual learner.
- Support for at-home learning will occur.



### Parents as Teachers

- Home visits will be based on areas/schools in the district that may be open. Parents who reside in attendance areas that are closed will be offered virtual/phone visits.
- Based on the location of the facility within attendance areas of schools, some screenings may be conducted virtually or rescheduled for another date.



## LEVEL TWO: Blended Learning

Approximately 1/2 of the students attend in-person learning two days a week and attend virtually three days a week.

*\*Level One practices and considerations will continue during Level Two in addition to the components listed below.*



### Instruction

- Classroom capacity will be at approximately 50%.
- Instruction will occur with social distancing required.
- Grade level curriculum will be modified to account for a blended model.
- Students will be provided with learning activities, assignments, and some virtual instruction on the two days they are not present in school.
- Attendance is required and will be recorded on these days.
- One day a week will be fully virtual with required live instruction and attendance.
- Frequent assessment of individual skills will occur, both formally and informally, to ensure we are meeting the needs of each individual learner.
- Support for at-home learning will occur.
- Devices and internet access will be provided to families as needed



### Intervention Services

- Intervention services will be offered in the classroom. Students will not be pulled out of the classroom to receive intervention.
- Students will receive intervention services on specific days based on AA/BB attendance and availability of the interventionist.



## LEVEL TWO: Blended Learning

Approximately 1/2 of the students attend in-person learning two days a week and attend virtually three days a week.

*\*Level One practices and considerations will continue during Level Two in addition to the components listed below.*



### Special Area Classes

- Students will receive special area instruction on the days they are in attendance at school.
- Schedules may be revised to accommodate for AA/BB days.



### Food Service - In Classroom

- Staff may deliver lunches to the classroom.
- Lunch options will be chosen in the morning and collected by cafe staff.
- Lunches will be completely disposable.



### Chautauqua Before & After Care

- We will make decisions related to the Chautauqua Before and After Care Program based on the status of the pandemic in our community and guidance from health officials at the time of transition to Level 3.
- Full day Chautauqua will be offered for students enrolled in the program.
- Breakfast, lunch, and a snack will be served daily.
- Updated information related to registration will be shared with families in the coming weeks.



## LEVEL TWO: Blended Learning

Approximately 1/2 of the students attend in-person learning two days a week and attend virtually three days a week.

*\*Level One practices and considerations will continue during Level Two in addition to the components listed below.*



### Instruction

- Classroom capacity will be at approximately 50%.
- Instruction will occur with social distancing required.
- Students will utilize a traditional bell schedule during their in-person learning days (AA: Mondays and Tuesdays; BB: Thursdays and Fridays). On Wednesdays, when students are all learning virtually from home, we will utilize a block schedule. Details will be provided by the school.
- Content will be modified to account for a blended model.
- Students will be provided with learning activities, assignments, and some virtual instruction on the two days they are not present in school.
- Attendance is required and will be recorded on these days.
- One day a week will be fully virtual with required live instruction and attendance.
- Frequent assessment of individual skills will occur, both formally and informally, to ensure we are meeting the needs of each individual learner.
- Students will be required to utilize their district-assigned device to access learning from home.
- Internet access will be provided to families as needed.



### Athletics & Activities

- If students are able to participate in athletics and activities based on current guidance, we will start by following the same procedures listed in Level 1. Our procedures may change to meet current guidance and needs as we transition from one level to the next.



## LEVEL THREE: Virtual Learning

All students attend virtually in the case of a school or district closure.



### Virtual Instruction

#### Level 3 Instructional Expectations

- Virtual instruction may include: live instruction, recorded instructional videos, small group instruction, individual instruction, assigned learning activities, and homework.
- Students will be expected to attend live instructional sessions and to participate in small group lessons and assignments.
- Grading and assessment will continue with specific virtual practices put in place.
- Building schedules will be published to support at-home learning.
- Elementary students will be provided with a schedule for live instruction each day.
- Secondary students will participate in block scheduling to accommodate at-home learning.
- Students will be provided with scheduled live instruction.
- Daily attendance will be taken virtually.
- Participating in live instruction, small group instruction, and learning activities will be essential to success.
- All Parents as Teachers visits and screenings will be done virtually.



### Food Service Distribution

- Meals will be distributed once a week in a drive-thru pick at the high school locations for those students who need them.



### Athletics & Activities

- If students are able to participate in athletics and activities based on current guidance, we will start by following the same procedures listed in Level 1. Our procedures may change to meet current guidance and needs as we transition from one level to the next.



## LEVEL THREE: Virtual Learning

All students attend virtually in the case of a school or district closure.



### Special Education

- All IEPs will be reconvened at the beginning of the year to add/create a Distance Learning Plan for each student.
- Guardians will be surveyed prior to the beginning of the year IEP meeting.
- Services will be based on the Distance Learning Plan created by the IEP team for each individual student.
- Students will receive all Special Education/related services remotely via online platforms or through teletherapy.
- Students will be provided with Free and Appropriate Public Education (FAPE) in a remote, online learning environment.
- Case managers will be the main point of contact for students receiving Special Education services.



### Section 504

- 504 teams will convene at the request of a parent or staff member to make adjustments to 504 plans.
- New referrals for Section 504 may still be initiated following our typical process.
- Students will be provided with Free and Appropriate Public Education (FAPE) in a remote, online learning environment.



### Chautauqua Before & After Care

- We will make decisions related to the Chautauqua Before and After Care Program based on the status of the pandemic in our community and guidance from health officials at the time of transition to Level 3.



# Mental Health Return to School Plan



- Educational Support Counselors (ESCs) will provide training for classroom teachers on how to talk to and support children during and after the COVID-19 pandemic.
- ESCs will immediately check-in and continue to follow up with students with known pre-existing anxiety, depression, prior history of trauma or loss, and other mental health conditions.
- Identify students who need additional academic support due to the stress associated with the pandemic.
- Facilitate outreach to students who have not returned to school.
- Provide opportunities for students to talk about their concerns regarding returning to school with a trusted adult in their building.
- Provide regular communication through the District and individual school websites, newsletters, etc. regarding typical responses to returning to school after pandemic and provide outside referral resources when additional support is needed.

# MENTAL HEALTH



## **Return to School Workgroups**

We greatly appreciate the contributions of this diverse group of stakeholders who contributed their time and talent to developing the Roadmap to Reopening Plan for the WSD.

### **Teaching & Learning Workgroup**

### **Human Resources/Finance & Facilities Workgroup**

### **Student Services Workgroup**

### **Administrative Services Workgroup**

### **Community Workgroup**

# **WORKGROUPS**



## Resources

The following resources were referenced by workgroups as this plan was developed.



National Association of School Nurses

St. Charles County Department of Public Health Considerations and Recommendations for School Reopening

Missouri Department of Health and Senior Services Missouri School Guidance Frequently Asked Health-Related COVID-19 Questions

Centers for Disease Control and Prevention Considerations for Schools

American Academy of Pediatrics - COVID-19 Planning Considerations: Guidance for School Re-entry.

# RESOURCES