

"Learning Today, Leading Tomorrow"

School Zone Form

Date _____

Please complete one form per school.

Attached is a copy of a valid sales contract and/or construction contract stating a firm move-in/closing date; or a letter from the builder (if a new dwelling) stating a firm move-in/closing date or lease agreement that confirms our closing date for the home we are building, purchasing, or leasing within the Wentzville School District. We are requesting your approval so our child can complete the *Fall* or *Spring* (circle one) semester at the following Wentzville school: _____

Student: _____ Grade: _____

Student: _____ Grade: _____

Student: _____ Grade: _____

Transportation is the responsibility of the parent. There will be no access to District transportation until the family lives in the zone of the school assigned to their residency.

Please Print:

Parent Name: _____ *Phone:* _____

Current Address: _____ *New Address:* _____

Thank you for your consideration.

Sincerely,

Parent Printed Name: _____ Parent Signature: _____

(FOR OFFICE USE ONLY)

Approved / Denied (circle one) by: _____ **Date:** _____

c: Student File

Revised 01/13/2020

Guidelines for School Zone Exception Form

- During a semester, any family moving into the Wentzville School District, but not yet residing within the district, will:
 - with completion of an application;
 - a copy of a valid sales contract and/or construction contract or a letter from the builder (if a new dwelling) stating a firm move-in/closing date; or copy of a current lease agreement, and
 - completion of the Request for Waiver of Proof of Residency (forward to the Administrative Services Office for Board approval.)

be allowed permission to enroll their child in the school within the boundaries of the new residence, if the contract/building will be completed within that semester. The family will be responsible for transporting the student(s) to the approved school with no access to District transportation until the family resides in zone of the requested school.

- Any family that currently resides in the Wentzville School District and that has previously provided proof of residency can, when preparing to move into a different school's boundary within the school district, request permission to move their child(ren)'s school assignment to the new school. The family will:
 1. complete an application;
 2. submit a copy of a current lease agreement;
 3. submit a copy of a valid sales contract and/or construction contract stating a firm move-in/closing date; or submit a letter from the builder (if a new dwelling) stating a firm move-in/closing date.